



Saskatchewan Public Works Association
P.O. Box 131
Saskatoon, SK S7K 3K4
Ph: (306) 232-9300
Email: spwa@sasktel.net
<http://saskatchewan.cpwa.net/>

October 2, 2015

Dear Sir/Madame:

The Saskatchewan Public Works Association (SPWA) is hosting our 57th Annual Conference and Tradeshow, **February 23 through 25, 2016** at the **Delta Regina**, in Regina, SK. This year's conference theme is '**Public Works... The Other Essential Service**'.

The tradeshow is open on the first two days of the conference, with over 7 hours of non-compete time for you to interact with delegates. This will allow you a wonderful opportunity to interact with the almost 800 communities, RMs, and First Nations that have been invited to attend. Invitations have been sent to contractors and consultants as well. The tradeshow runs from 4:00 to 9:00 p.m. on the 23rd and from 9:30 a.m. to 9:00 p.m. on the 24th (closed from 5:00 to 7:00 p.m. to allow for client contact).

Stay tuned for the upcoming announcement of the branding of our SPWA tradeshow. Also new this year will be the Young Professionals attending during the first night, and having lunches and coffee breaks being served in the supplier area. The SPWA Awards Night will again be held in the tradeshow area with special prize give-aways. 37 booths are available, book early to confirm your spot.

The attached registration form outlines the cost to display, as well as the many other opportunities for advertising and sponsorship. We hope that you will consider these valuable options. Please submit your application along with payment as booths are reserved on a first come, first paid basis.

Included in this package is the **Call for Papers** that has been issued for conference presentations. We want you to share your expertise with our members to support them in expanding their knowledge base. We have applied to expand the conference educational offering to a full 1.0 CEU, to assist operators to complete their renewal requirements at one stop. You can be a speaker and share your know-how with solid best practices, new perspectives, a proven project, or innovative twist within the many disciplines of the public works spectrum.

On behalf of the SPWA executive, I invite you to attend and represent your business offerings to our delegates

To register, contact the SPWA Chapter Administrator, Trina Miller, via the signature above.

Sincerely,

Mr. Andrew Stevenson

PRESIDENT

Andrew Stevenson
ATAP Infrastructure Management
Saskatoon

PAST PRESIDENT

George Jakeman
Guardian Traffic Services Ltd
Regina

PRESIDENT - ELECT

Dale Petrun
City of Saskatoon

CHAPTER ADMINISTRATOR

Trina Miller

TREASURER

Dale Petrun
City of Saskatoon

DIRECTORS:

Stewart Schaffer
City of North Battleford

Andrew Fahlman
City of Melville

Brent Bagshaw
Town of Broadview

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Megan Thoreson
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**APWA COUNCIL OF
CHAPTERS
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Guardian Traffic Services Ltd.
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Saskatoon

**SUPPLIER
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Nabeegh Subhani
Xylem
Saskatoon

SECRETARY

Vacant

CHAPTER HISTORIAN

Vacant

PUBLIC WORKS

The Other Essential Service



SPWA 2016 Annual Conference & ~~Tradeshow~~ PWville

**February 23-25, 2016
Delta Regina, Regina SK**

Saskatchewan Public Works Association
P.O. Box 131
Saskatoon, SK S7K 3K4
1-306-232-5085
spwa@sasktel.net





Supplier Registration/Opportunities Form
Saskatchewan Public Works Association
57th Annual Conference
'Public Works...The Other Essential Service'
 February 23 to 25, 2016
 Delta Regina – Regina, SK

Name of Firm/Organization: _____

E-mail Address: _____

Address: _____

City / Town: _____ Postal Code: _____

Phone #: _____ Cell #: _____

Name of Representative #1 attending: _____ Phone # _____

Is Representative #1 the main contact for the booth? YES NO

If "NO" please provide name and phone # of the main contact: _____ Phone # _____

Name of Representative #2 attending: _____

REGISTRATION REPLY REQUESTED PRIOR TO FEBRUARY 9, 2016

Salon B – 10' x 8' - Booth Rental Fee: \$750.00 \$ _____

Booth includes:

- 2 Representatives
- 8' high back drape and 4' high draped side rails
- 1 – 6' Skirted Table with 2 Chairs
- Breakfast and Lunch on Wednesday

Do you require an **electrical** hook-up? YES NO

*(If you do not indicate YES an electrical hook up WILL NOT be supplied)

Do you require meal tickets for Thursday? Breakfast # _____ x \$25.00 \$ _____

Lunch (speaker) # _____ x \$25.00 \$ _____

Additional Representative: \$125.00/person Total \$ _____

Registration fee - Supplier No Booth \$375.00/rep Total \$ _____

Do you want to purchase guest tickets for attendance at the tradeshow? # of tickets _____ x \$25.00 = \$ _____

Tickets are available for Wednesday Tradeshow prior to 5:00 pm only

Advertising: One free business card ad (please send in with this form)

Additional ad: (1/8 - \$75, 1/4 page - \$100, 1/2 page - \$150, full page - \$250) Total \$ _____

- All ad copy required by February 9, 2016 and emailed to the Chapter Administrator

5% GST \$ _____

PAYMENT MUST BE SENT WITH REGISTRATION

Total Amount Enclosed \$ _____

CHEQUES MADE PAYABLE TO: SASKATCHEWAN PUBLIC WORKS ASSOCIATION

Please indicate if paying by: Cash Cheque Visa MasterCard AMEX

Name on card: _____ Expiry Date: _____ CVV # _____

Card Number: _____/_____/_____/_____

Address for card: _____ City _____

Prov. _____ Postal Code _____

Please indicate your choice of booth. Booths will be given on a FIRST COME FIRST PAID BASIS.

Booth Choice #1		Booth Choice #2		Booth Choice #3	
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Refund Policy: After payment is received, and up to 21 days prior to the conference, the registration fee less \$100 will be refunded. Less than 21 days prior notice, 50% of registration will be refunded, based on Board discretion.

- Spaces are allocated by the Board on a first come, first paid basis and their judgment is final.
- **Set-up time** is: **Tuesday**, February 23, 2016 – **12:00 PM to 3:00 PM**
- **Take down time** is: **Wednesday**, February 24, 2016 – **9:00 PM**. If alternative arrangements need to be made, please let the Administrator know in advance.
- Any special requirements (at your expense) are to be addressed to: GES

SUPPLIER OPPORTUNITIES

Is your company interested in becoming a sponsor?

Supporters will be recognized in the conference program, during the Opening Ceremonies, at the Awards Night, on overhead video, and on signs prominently displayed throughout the conference venue. The Chapter will signify your support on our website and your company's web link will be posted to our Chapter web page for a period of one year. You will also be recognized in the Western Canada Public Works Roadrunner magazine (which is a great advertising opportunity to promote your company to the public works professionals from across the province and western Canada).

Supporters will receive special notoriety and opportunities through our event. Please see the attachment for additional details.

- Bronze Supporter \$250.00 - \$499.00
- Silver Supporter \$500.00 - \$999.00
- Gold Supporter \$1,000.00 - \$1,499.00 ~ **Upper level Sponsor**
- Platinum Supporter \$1,500.00 plus ~ **Upper level Sponsor**
- You can forward your sponsorship request with your registration or as a separate request. All cheques can be made payable to the Saskatchewan Public Works Association.

CALL FOR PAPERS

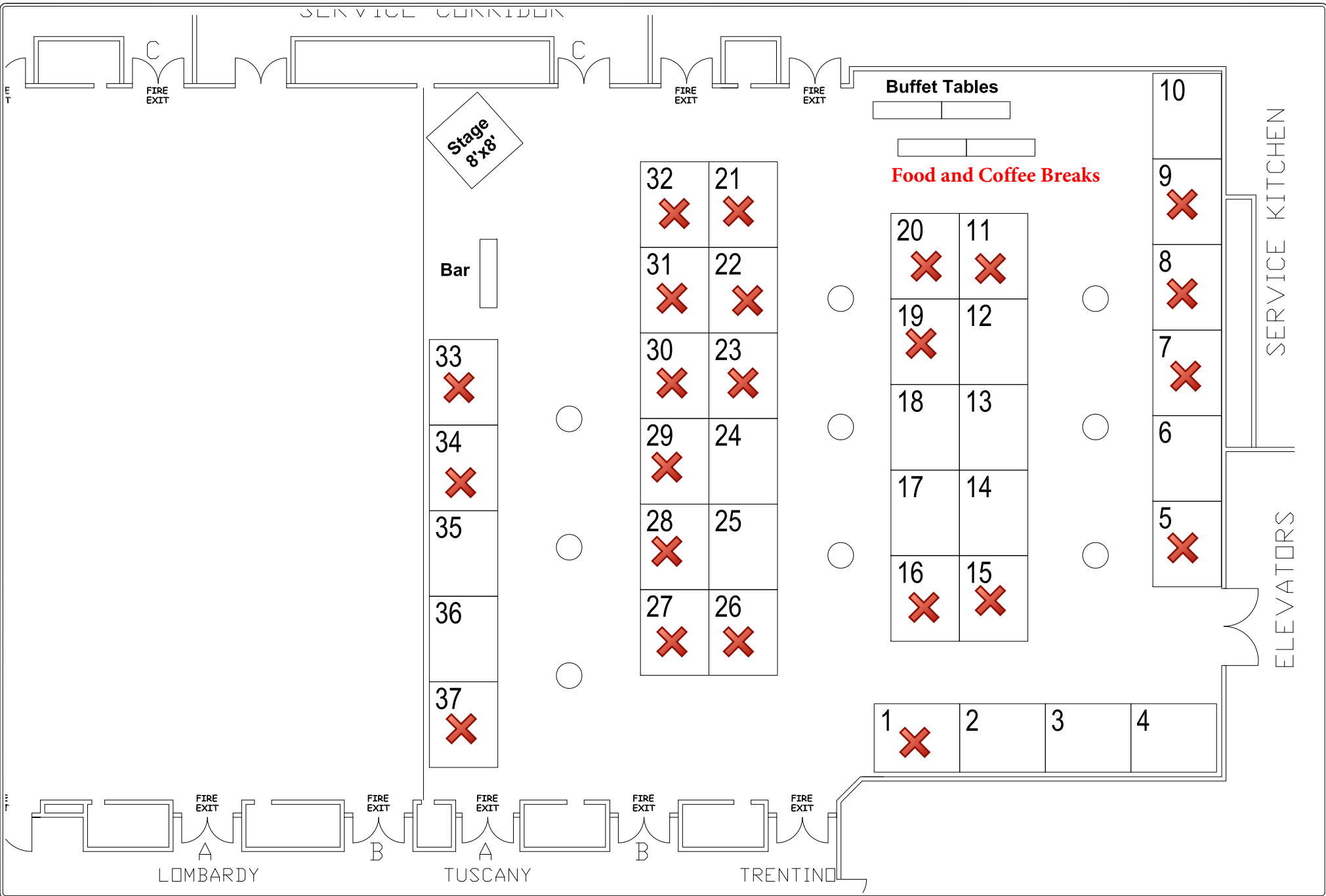
Are you interested in presenting a paper at an educational or technical session at the SPWA Conference? You can pass on your knowledge and experience to attending delegates while informally raising the profile of your company. Papers of a technical nature, of interest to personnel in related public works fields, will be considered. Sessions are subject to approval by the conference organizers. See the attachment for further details.

Submit registration form with payment to:

Trina Miller
Saskatchewan Public Works Association (SPWA)
PO Box 131
Saskatoon, SK S7K 3K4

Ph: (306) 232-9300
Email: spwa@sasktel.net

Saskatchewan Public Works Association
'Public Works...The Other Essential Service'

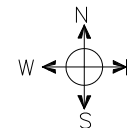


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SPWA 2016 Conference & Tradeshow
February 23 - 25, 2016
Delta Regina Hotel
Tuscany & Trentino Room



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CHAPTER HISTORIAN
Vacant

Dear Sir/Madame

The Saskatchewan Public Works Association (SPWA) is pleased to be hosting our 57th Annual Conference and Tradeshow at the Delta Regina, February 23 - 25, 2016. This conference brings together people from across the province who are involved in all aspects of public works. Over 800 communities, RMs, and First Nations, along with government and municipal decision-makers, municipal engineers, consultants, suppliers, and contractors are invited to attend.

At the conference, professionals within the field of public works have an opportunity to network, develop contacts, exchange ideas, attend educational sessions and see what new material, technology, and equipment is available. The theme of this year's conference is 'Public Works...*The Other Essential Service*'.

We are offering you the opportunity to become a financial supporter of the Conference. Supporters will be recognized in the Conference Program, at the opening ceremonies, on the scrolling electronic overhead, and on signage that is prominently displayed at the entrance to the conference. The Chapter will signify your support on our website and your company's web link will be posted to our Chapter web page for a period of one year. You will also be recognized in the Western Canada Public Works Roadrunner magazine (which is a great advertising opportunity to promote your company to the public works professionals from across the province and western Canada).

We are offering the following supporter packages (all include the above plus other opportunities noted):

Bronze Supporter \$250.00 - \$499.00 ~ signage displayed throughout all conference coffee/snack breaks
Silver Supporter \$500.00 - \$999.00 ~ signage displayed at each breakfast with acknowledgement to the delegates by the moderator on the public address system
Gold Supporter \$1,000.00 - \$1,499.00 ~ signage displayed at each lunch with acknowledgement to the delegates on the public address system, plus either the opportunity to address the delegates (at the Awards Night or prior to the Thursday entertainment) or be the lanyard sponsor
Platinum Supporter \$1,500.00 plus ~ signage displayed beside main stage during the entire event, plus the opportunity to address the delegates at the opening ceremonies, and a priority selection of booth in 2017

If you would like to support the SPWA 57th Annual Conference and Tradeshow, or would like more information, please contact Chapter Administrator, Trina Miller, via the signature above or check out our website at: <http://saskatchewan.cpwa.net/>. Sponsorship opportunities are given on a first paid basis.

I would like to take this opportunity to thank you for taking the time to consider supporting our event.

Sincerely,

Andrew Stevenson
President, CPWA Saskatchewan Chapter
Manager
ATAP Infrastructure Management Ltd.



Supplier Sponsorship Form
Saskatchewan Public Works Association
57th Annual Conference
'Public Works...The Other Essential Service'
 February 23 to 25, 2016

Name: _____

Address: _____

City/Town: _____ Postal Code _____

Email: _____ Contact Phone: _____

Occupation: _____ Title: _____

Community, Entity or Business Sponsor name: _____

Sponsorship:

Bronze Supporter: (4 Available) **\$250.00 - \$499.00** \$ _____

~ Signage displayed throughout all conference coffee/snack breaks

Silver Supporter: (2 Available) **\$500.00 - \$999.00** \$ _____

~ Signage displayed at each breakfast with acknowledgement to the delegates by the moderator on the public address system

Gold Supporter: (2 Available) **\$1,000.00 - \$1,499.00** \$ _____

~ Signage displayed at each lunch with acknowledgement to the delegates on the public address system, plus either the opportunity to address the delegates (at the Awards Night or prior to the Thursday entertainment) or be the lanyard sponsor

Address delegates: OR Lanyard Sponsor:

Platinum Supporter: (1 Available) **\$1,500.00 plus** \$ _____

~ Signage displayed beside main stage during the entire event, plus the opportunity to address the delegates at the opening ceremonies, and a priority selection of booth in 2017

TOTAL ENCLOSED: \$ _____

Please indicate if paying by: Cash Cheque Visa MasterCard AMEX

Name on card: _____ Expiry Date: _____ CVV # _____

Card Number: _____/_____/_____/_____

Address for card: _____ City _____

Prov. _____ Postal Code _____

Submit Sponsorship Form with payment to:

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